

# INFORMATION ABOUT PAYMENT ORDER PROCESSING, MUTUAL FUND ADMINISTRATION AND BRANCH OPENING HOURS AT THE END OF 2022

## I. PAYMENT SERVICES

Cut-off times for submitting payment orders with the requested due date (i.e. to be debited from the client's account) by the end of 2022:

FORM OF SUBMISSION	DOMESTIC PAYMENT ORDERS	FOREIGN PAYMENT ORDERS
Paper standard payment orders	30 December 2021 by 2:00 pm	
Paper express payment orders to another bank	30 December 2022 by 12:00 pm	30 December 2022 by 12:00 pm (SEPA)
Online Banking, BusinessNet, Smart Banking, Eltrans 2000, MultiCash, SWIFT FileAct, EuropeanGate and UC eBanking global	30 December 2022 standard payments by 8:00 pm express payments by 1:30 pm	30 December 2022 standard payments by 3:00 pm express SEPA payments by 1:00 pm
SWIFT MT101	30 December 2022 standard payments by 3:00 pm express payments by 1:00 pm	30 December 2022 standard payments by 3:00 pm express SEPA payments by 1:00 pm
Incoming payments	30 December 2022 from another bank by 5:30 pm within the bank by 8:00 pm	30 December 2022* from another bank by 3:00 pm (CZK) from another bank by 4:00 pm (EUR, USD) from another bank by 12:00 pm (other currencies) within the bank by 3:00 pm

\* For a foreign payment to be credited in 2022, the bank must receive the foreign payment where the currency of the payment/account of the beneficiary is an EU/EEA currency by 12:00 pm on 30 December 2022, for CZK by 3:00 pm and for EUR by 4:00 pm, and a foreign payment where the currency of the payment/account of the beneficiary is not an EEA currency by 12:00 pm on 29 December 2022 and for USD by 4:00 pm.

Payment orders received after these cut-off times will be processed under standard conditions, starting 2 January 2023 or later, depending on the requested due date.

## II. BRANCH NETWORK

With the exception of branches with special opening hours, all UniCredit Bank and UniCredit Bank Express branches will be open on Friday 30 December 2022 according to standard opening hours.

The FLORA (Prague) branch has special opening hours and will be open for clients from 24 December 2022 until 2 January 2023 according to the following schedule:

FLORA (PRAGUE) BRANCH OPENING HOURS	
24 December 2022	closed
25 December 2022	closed
26 December 2022	closed
27 December 2022	8:30 am – 8:00 pm*
28 December 2022	8:30 am – 8:00 pm*
29 December 2022	8:30 am – 8:00 pm*
30 December 2022	8:30 am – 8:00 pm*
31 December 2022	10:00 am – 1:00 pm**
1 January 2023	closed
2 January 2023	8:30 am – 8:00 pm*

\*Standard opening hours  
\*\* All cash transactions processed on 31 December 2022 will be booked with the value date of 2 January 2023.

Account closure requests for individuals will be accepted at branches until 23 December 2022 for processing by 30 December 2022. Account closure requests for entrepreneurs and companies will be accepted at branches until 28 December 2022 for processing by 30 December 2022. Accounts will be closed with 2023 dates if the requests are received after these deadlines.

The customer centre will be open without restriction, except on 24 December 2022, from 6:00 pm to 10:00 pm. only, for payment instrument services and blocking cards.

### III. CASH TRANSACTIONS

CASH PROCESSING FORM	PAYMENT PROCESSING CUT-OFF TIMES
Cash deposit/withdrawal at branch counters	30 December 2022 according to the branch opening hours*
Deposit made at a day or night deposit box	30 December 2022 by 10:00 am
Online deposit made at UCB CZ ATMs**	30 December 2022 by 6:00 pm
Cash delivery for later processing	30 December 2022 by 10:00 am
Deposit made to a credit card	30 December 2022 by 1:00 pm

\* The Flora branch makes deposits/withdrawals on 30 December 2022 until 6:00 pm.

\*\* Deposits at UCB CZ ATMs will be again available on 1 January 2023 from 7:00 am.

### IV. MUTUAL FUNDS ADMINISTRATION

CZECH FUNDS AMUNDI CR (INCLUDING THE RYTMUS PROGRAMME)	TAKEN OUT THROUGH AMUNDI
<b>Investment in mutual funds</b>	
Crediting financial resources to the fund's account (for the subsequent investment)	14 December 2022 by 5:00 pm
<b>Exchanging units</b>	
Accepting a duly filled-in and signed Application for Exchange delivered to Amundi	14 December 2022 by 5:00 pm
Accepting and collecting a duly filled-in and signed Application for Exchange – online signature (verification by text message code)* by Amundi	16 December 2022 by 5:00 pm
<b>Redeeming units</b>	
Accepting a duly filled-in and signed Application for Redemption, including the required annexes (in the case of redemption to the credit of an account held with UniCredit Bank) delivered to Amundi	14 December 2022 by 5:00 pm
Accepting a duly filled-in and signed Application for Redemption, including the required annexes (in the case of redemption to the credit of an account held with another financial institution in the Czech Republic) delivered to Amundi	14 December 2022 by 5:00 pm
Accepting and collecting a duly filled-in and signed Application for Redemption – online signature (verification by text message code)* by Amundi	16 December 2022 by 5:00 pm

LUXEMBOURG FUNDS: AMUNDI FUNDS, AMUNDI S.F., AMUNDI FUND SOLUTIONS, CPR INVEST, FIRST EAGLE AMUNDI AND AMUNDI UNICREDIT PREMIUM PORTFOLIO (INCLUDING THE RYTMUS PROGRAMME AND THE U INVEST PLUS PRODUCT)	TAKEN OUT THROUGH AMUNDI
<b>Investment in mutual funds</b>	
Crediting financial resources to the fund's account (for the subsequent investment)	13 December 2022 by 5:00 pm
<b>Exchanging units</b>	
Accepting a duly filled-in and signed Application for Exchange delivered to Amundi	13 December 2022 by 5:00 pm
Accepting and collecting a duly filled-in and signed Application for Exchange – online signature (verification by text message code)* by Amundi	16 December 2022 by 5:00 pm
<b>Redeeming units</b>	
Accepting a duly filled-in and signed Application for Redemption, including the required annexes (in the case of redemption to the credit of an account held with UniCredit Bank) delivered to Amundi	13 December 2022 by 5:00 pm
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Accepting and collecting a duly filled-in and signed Application for Redemption – online signature (verification by text message code)* by Amundi	16 December 2022 by 5:00 pm

RENTIER INVEST (RI) + ZLATÁ RYBKA + U INVEST	TAKEN OUT THROUGH AMUNDI
<b>Investment in the programme</b>	
Crediting financial resources to the account (for the subsequent investment)	13 December 2022 by 5:00 pm
<b>Redeeming units</b>	
Accepting a duly filled-in and signed Application for Redemption, including the required annexes (in the case of redemption to the credit of an account held with UniCredit Bank) delivered to Amundi	13 December 2022 by 5:00 pm
Accepting a duly filled-in and signed Application for Redemption, including the required annexes (in the case of redemption to the credit of an account held with another financial institution in the Czech Republic) delivered to Amundi	13 December 2022 by 5:00 pm
Accepting and collecting a duly filled-in and signed Application for Redemption – online signature (verification by text message code)* by Amundi	16 December 2022 by 5:00 pm

\*Unless signed online (Application verified by text message code), i.e. the bank will send an e-mail to Amundi with a scan of the hand-signed Application on behalf of the bank and the client. The cut-off times for receipt are the same as for emailing (see above).

<b>CZECH FUNDS AMUNDI CR (INCLUDING THE RYTMUS PROGRAMME)</b>	<b>TAKEN OUT THROUGH UNICREDIT BANK</b>
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<b>Investment in mutual funds</b>	
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Placing a buy order (for the first and subsequent investment). Setting up regular investment with the first payment date on the 27th day of the month	27 December 2022 by 10:00 am
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<b>Exchanging units</b>	
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Placing an exchange order	27 December 2022 by 10:00 am
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<b>Redeeming units</b>	
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Placing a sell order	27 December 2022 by 10:00 am
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<b>LUXEMBOURG FUNDS: AMUNDI FUNDS, AMUNDI S.F., AMUNDI FUND SOLUTIONS, CPR INVEST, FIRST EAGLE AMUNDI AND AMUNDI UNICREDIT PREMIUM PORTFOLIO (INCLUDING THE RYTMUS PROGRAMME AND THE U INVEST PLUS PRODUCT)</b>	<b>TAKEN OUT THROUGH UNICREDIT BANK</b>
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<b>Investment in mutual funds</b>	
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Placing a buy order (for the first and subsequent investment). Setting up regular investment with the first payment date on the 27th day of the month	27 December 2022 by 10:00 am
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<b>Exchanging units</b>	
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Placing an exchange order	27 December 2022 by 10:00 am
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<b>Redeeming units</b>	
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Placing a sell order	27 December 2022 by 10:00 am
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